SINGAPORE VISA CHECKLIST

DOCUMENTS TO BE PROVIDED BY THE APPLICANT

01. Passport **(Minimum 06 months validity from date of entry, with all old passports if any)**
02. Photo **(35mm x 45mm, white background, taken within last 03 months, full face without headgear)**
03. Letter of Introduction – Form V39A **(From a Singapore Citizen / PR aged 21+, or a Singapore registered company)**
04. Visiting Card
05. Bank Statement (Last 06 months) & Solvency Certificate
06. Tin Certificate & Tax Return **(If You Have)**
07. NID Copy / Birth Certificate **(If Minor)**

OCCUPATION-WISE DOCUMENTS

- **For Businessman**
  - Trade Licence (English translated & notarized)
  - Business Pad / Company Letterhead
  - Company Bank Statement (last 06 months)
  - Memorandum & Articles of Association (for limited company)
- **For Job Holder**
  - NOC / Leave Granting Letter from employer
  - Office ID Card
  - Salary Certificate / Pay Slip
- **For Govt. Job Holder**
  - G.O. (Government Order)
  - Office ID Card & NOC
- **For Student**
  - Student ID Card
  - NOC / Testimonial from School, College or University
  - Sponsor (Parent's) documents & bank statement
- **For Housewife**
  - Husband's professional documents & bank statement
  - Marriage Certificate (English translated & notarized)
- **For Minor (Under 18)**
  - Birth Certificate (English version)
  - Parents' Passport copy & Consent / Authorization Letter
  - School ID Card

(Processing Time: 05 Working Days (excluding submission day))

NOTE: A visa is not a guarantee of entry. Final entry approval is granted by the ICA officer at the checkpoint.
NOTE: If the applicant has any Bangla document, it must be translated into English and notarized.
NOTE: Documents may vary case to case. Visa approval is at the sole discretion of the Embassy / Immigration Authority.